

Publication Engraving Parameters – Organ Music (based on Sibelius)

LAYOUT

- Staff Size .28"
- Page Size Letter
- Page Margins Top 0.4, Left 0.5, Right 0.5, Bottom 0.4
- Staff Margins Full Names 0.5, Short Names 0.11, No Names 0
- No Cover Page Paraclete Premedia designs the Cover

TEXT

- Main Text Font – New Century Schoolbook
- Main Music Font – Opus Standard
- Music Text Font – Opus Text Standard
- Dedication – 9.2 *Italic*
- Title – 24.4 pt. **Bold**
- Subtitle – Generally no subtitle for an Organ piece. If there is one, use 16.2 Regular.
- Composer – 12 pt.
 - Remove any degrees from composer line.
 - Don't use the work "by"
 - Add Birth year in parenthesis. For example, John Doe (b. 1954)
 - If piece is published posthumously, add both birth and death years. Jane Doe (1927-2022)
- Page # – 12.0 pt. (absolute) It is the highest thing on the page, nothing is above it.
- Bar # – 10.5 pt. (absolute), normal text style, NOT italicized.
- Tempo Text – 12 pt. **Bold**
 - mm note is 16 pt. Opus Text Std – no parenthesis.
 - General rule – align first tempo mark with time signature.
 - There should be a space between note and "=" and number
- Dynamics (p, f, etc.) – 12 pt. **Bold** Opus Text Std
- Dynamic text (cresc., dim., etc.) – 11 pt., regular text
- Copyright* – 11 pt. (Should be above (higher than) the PPM0# on the page layout)
- PPM0#* – 11 pt. (This number comes from the Paraclete Press Music Editor- should end in M)
- Organ Registration Text-Use Plain Text, use symbols (quotation marks) for foot or inches, not abbreviations. Use abbreviations for Swell (Sw.), Great (Gt.), Choir (Ch.), Manuals (Man.), and Pedals (Ped.).

ENGRAVING RULES

- Staves / Justification – Justify staves when page is at least **120** % full
- Bar Numbers / Edit Text Style /Font style: Normal/ Indents / First Line Indent – 3.0 mm
- Bar Numbers / Show on Staves / Specific Staves
- Beams and Stems / Stems – Minimum length 3.5
- Slurs / Shape – Clip at end of systems
- Ties 1 / Shape – Clip at end of systems

*Copyright and PPM0 number information will be provided at time of Contract Agreement